



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
NAS PENSACOLA
190 RADFORD BLVD
PENSACOLA, FLORIDA 32508-5217

IN REPLY REFER TO

NASPNCLAINST 5560.8D

Code 15000

DEC 02 1999

NASPNCLA INSTRUCTION 5560.8D

Subj: USE OF NAVY PUBLIC WORKS CENTER (PWC) AND COMMERCIAL WRECKER SERVICES

Ref: (a) DOD 4160.21M
(b) OPNAVINST 5580.1
(c) OPNAVINST 11200.5C

1. Purpose. To establish policy and guidelines concerning wrecker services to move disabled, abandoned, and certain other vehicles on properties under the jurisdiction of the Commanding Officer, NAS Pensacola.
2. Cancellation. NASPNCLAINST 5560.8C
3. Discussion. The "Sam Lovelace Bridge," roadways, and streets aboard NAS Pensacola must be maintained safe and unobstructed of disabled vehicles. This is especially critical on high-volume roadways and the bridge during peak traffic hours. When disabled vehicles cannot be physically removed in an expeditious manner by the owner/operator or other authorized personnel, a wrecker service shall be summoned per procedures contained herein. References (a) through (c) are germane to this instruction.
4. Policy. Except as provided herein, disabled government vehicles will be moved by PWC wrecker and privately owned vehicles by commercial wrecker service. All aspects of each towing evolution must be carefully considered to preclude any towing of privately owned vehicles that might result in claims against the United States Government.
5. Procedures
 - a. Government vehicles. During normal working hours, the Police Division will telephone the FMD Transportation Office, 452-4515, ext. 347, to obtain wrecker service to move government vehicles. After normal working hours, PWC wrecker service will be authorized by the Police Shift Supervisor. When conditions exist to the extent that a roadway is impassable, or further high-accident potential exists if the disabled vehicle is delayed in movement or high-volume traffic is expected to occur within 30 minutes, and PWC cannot respond within 30 minutes to clear the condition, the Police Shift Supervisor shall consider using commercial wrecker service to move government vehicles. When invoked, determination must be made to show that commercial service can and will respond sooner than PWC service and the use of commercial service is in the best interests of safety and the government. In the event commercial service is used to move government vehicles, such vehicles will be towed to the PWC compound (primary) or the Security Department impound lot (secondary). Under no circumstances will a government vehicle be towed from government property to a commercial establishment. Commercial wrecker operators will be directed to send bills in this category to the Real Property Management Division, Building 3560, NAS Pensacola.
 - b. Privately owned vehicles
 - (1) Will normally be towed (all hours) by commercial wrecker service from the point of pick-up to a commercial establishment or place of residence named by the owner/operator, or, if not so designated, to the wrecker

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service's place of business. Payment of routine commercial wrecker services in this category will be the responsibility of the owner/operator. When possible, owner/operator shall be identified and requested to personally select a wrecker service. Further, the owner/operator will be informed that he/she is responsible for payment of the wrecker service and may not be able to recover the vehicle until charges are paid to the towing company. Treatment of abandoned vehicles will be per reference (a).

(2) When legal needs exist (stolen, used in a felony, drugs, contains stolen property, etc.), subject vehicle shall normally be towed by PWC wrecker to the Security Department impound lot. If the use of commercial service for this category of vehicle is mandated, such vehicles will be treated as government vehicles and provided for as described in subparagraph 5a, except such vehicles will not be stored in the PWC compound.

c. Commercial wrecker service will be obtained by consulting the "Rotation List" maintained at the Police Dispatcher's desk. The list will contain the names and telephone numbers of all commercial sources who have been accepted for participation in business generated by NAS Pensacola. Commercial sources will be called in order, starting with the company following the name of the last one called, proceeding down the list and repeating from the top as required until service is accepted. A record of the "Rotation List" will be maintained to show when each company was called, whether or not service was provided, and the next commercial source in the rotation. Extreme care will be taken to follow the rotation to preclude any allegation that favoritism is being shown. In short, this is an equal opportunity list and each company listed will be entitled to its share of any business generated unless that company specifically cannot or will not respond to the criteria which gained the company access on the list.

d. Anytime a commercial wrecker is used to tow a POV from the station to a commercial establishment, a Vehicle Release Authorization Form, NASP 5527/24, must be completed by Security Department personnel and the commercial wrecker operator prior to the vehicle being moved. The form must be completed in its entirety and signatures obtained before the wrecker operator commences work. This is to control the liability for any further damages which may occur to the vehicle.

6. Action. All NAS Pensacola Command Duty Officers, Officers of the Day, Police Division Supervisors, and Command Investigators will familiarize themselves with the contents of this directive and will strictly abide by its precepts. Should any situation be encountered which is not covered by this instruction or should doubt exist as to its propriety of implementing the procedures contained herein, the Security Officer or Executive Officer will be consulted for a final decision.


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Distribution:

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